

## **CONSTRUCTION Subtask Group**

10:30 am to 12:00 Noon

Friday, November 4, 2022

### **A G E N D A**

10:30 – 10:40 am	Welcome / Housing Task Force Members in Attendance
10:40 – 10:50 am	Phase II Activities; Purpose & Focus Moving Forward
10:50 – 11:00 am	Overview of Subtask Status and Recommendations Submitted
11:00 – 11:15 am	Ranking Exercise; Prioritize and further Develop Key Recommendations
11:15 – 11:25 am	Review of Information Requested and Format
11:25 – 11:30 am	Target Delivery dates; key dates to observe
11:30 – 11:40 am	General Discussion, Questions, Critique
11:40 – 12:00 pm	Public Comment

#### **I. Phase II of Housing Task Force Activities**

1. The focus and the purpose of Phase II is to narrow the scope to:
  - a. Regulatory Changes
  - b. Best practices for state and local government
2. Use Same or Similar Process to develop Phase II Recommendations
  - a. Identify problems, issues, challenges to be addressed
  - b. Develop a basket of Possible Solutions
  - c. Narrow and Hone the Solutions into 1 or 2 robust, well vetted recommendations

#### **II. Which Recommendations best lend themselves to the Purpose/Focus of Phase II ?**

##### **Review of Phase I Output: 5 Main Recommendations advanced to the Governor on 10/19/22**

1. 4A -- Maximize Existing Infrastructure and Infill Development Through Incentives
2. 4B -- Prioritize State Investment in Sewer/Water Infrastructure
3. 4C -- Expand Investment in Workforce Development
4. 4D -- Encourage Innovative Methods in Home Construction
5. 4E -- Encourage Collaborative Relationships Between the Public/Private Sectors

#### **III. Ranking Exercise**

1. Prioritize and Select which recommendation(s) will command our Attention
2. Introduction and Reiteration of specific problems, issues, challenges
3. Brainstorming; goals and objectives specific to the Focus of Phase II : *Regulatory Changes*
  - a. Issues/challenges/barriers previously identified
  - b. Other Issues to be added and vetted

#### **IV. Input Requested: Delivery of Draft Comments/Suggestions by no later than 1 pm, November 7th**

## **V. Template Format**

1. Template to serve as the format for describing and discussion Subtask Recommendations
2. See sample Template and format as circulated via email by Director Dorrington on 10/24/22
3. Six key elements of the Template format:
  - a. Recommendation
  - b. Rationale
  - c. Barriers Addressed
  - d. Key Strategies
  - e. Dissenting Opinions
  - f. Supporting Graphics

## **VI. Timelines & Key Dates**

As established by the Chair of the Housing Task Force, the following meeting dates and milestones are noteworthy:

- |                                 |  |
|---------------------------------|--|
| <b>November 9<sup>th</sup></b>  | Draft recommendations for each Subtask are to be presented on this date; this is the date of the next Meeting #1 of the Housing Task Force.          |
| <b>November 28<sup>th</sup></b> | Templates from each Subtask are requested by this date, to coincide with the date of the next Meeting #2 of the Housing Task Force on November 30th. |
| <b>November 30<sup>th</sup></b> | Meeting #2 of the Housing Task Force; review of draft report and recommendations   |
| <b>December 2<sup>nd</sup></b>  | Draft Report Edits; each Subtask to submit their edits to Draft recommendations  |
| <b>December 5<sup>th</sup></b>  | Posting of Preliminary report for Public Comment   |
| <b>December 13<sup>th</sup></b> | Following review and consideration of Public Comment, each Subtask submits final edits on this day   |
| <b>December 14<sup>th</sup></b> | Meeting #3 of the Housing Task Force; review and submission of Final Report  |

### Contact Information CONSTRUCTION Subtask Co-Chairs

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