

ATTACHMENT A-2 – FY2024 MINI-GRANT PROGRAM SCORING SHEET

(To guide review team discussion)

Project Name: _____

Project Sponsor: _____

Reviewed By: _____

Bigger Picture Priorities – DEQ Staff Review	Max Score	Points
Environmental Justice <ul style="list-style-type: none"> Will the project benefit economic or socially disadvantaged populations (e.g. minority populations, people with disabilities)? (2 pts) Will the project improve or create public access to a clean and healthy environment? (2 pts) Did or will project planning include tribal participation and perspective? (2 pts) 	(6)	
Climate Change/Resilience <ul style="list-style-type: none"> Will the project improve climate change resilience for communities, native plants, wildlife, or ecosystems? (2 pts) Will the project restore or protect cool, late-season flow? (2 pts) 	(4)	
Impacts to Downstream Communities and Natural Systems <ul style="list-style-type: none"> Will the project benefit downstream communities or natural systems? (2 pts) Will the project protect a drinking water source for humans? (2 pts) 	(4)	
<i>Bigger Picture Review Subtotal</i>	(14)	
Mini-Grant Project Priorities – E&O Professionals on the Agency Review Panel, and DEQ Staff	Max Score	Points
Reducing and Preventing Nonpoint Source Pollution <ul style="list-style-type: none"> Will the projects significantly reduce or prevent NPS pollution? (10 pts) Will the projects significantly increase local capacity to reduce or prevent NPS pollution? (10 pts) Are nonpoint source goals for the program clearly defined, measurable, and attainable? (10 pts) 	(30)	
Readiness and Need <ul style="list-style-type: none"> Is the target audience for mini-grants clearly defined? (4 pts) Has the target audience demonstrated sufficient interest in the program to make use of all potentially available funds? (4 pts) Are appropriate program partners onboard and committed to participating? (4 pts) Is the program non-duplicative of other programs? (4 pts) Are program costs reasonable? (4 pts) 	(20)	
Efficient Program Delivery <ul style="list-style-type: none"> Does the project sponsor have adequate natural resource knowledge to manage the program? (10 pts) Does the project sponsor have adequate administrative and fiscal ability to manage the program? (13 pts) 	(23)	
<i>Mini-Grant Project Review Subtotal</i>	(73)	

Education and Outreach Priorities – E&O Professionals on the Agency Review Panel, and DEQ Staff	Max Score	Points
Defined Goals and Measurable Outcomes <ul style="list-style-type: none"> Will the project increase local capacity to reduce and prevent NPS pollution? (2 pts) Has the project sponsor provided a reasonable process for evaluating the immediate and long-term success of the education and outreach effort? (2 pts) 	(4)	
Appropriate Target Audience <ul style="list-style-type: none"> Is the target audience clearly defined? (2 pts) Is the target audience capable of taking action to reduce or prevent NPS pollution? (2 pts) 	(4)	
Appropriate Method of Delivery (activity) <ul style="list-style-type: none"> Will the E&O efforts reach the target audience? (2 pts) Are the proposed E&O efforts likely to motivate the target audience to take actions to reduce or prevent NPS pollution? (3 pts) 	(5)	
Education and Outreach Review Subtotal	(13)	
GRAND TOTAL	(100)	
Funding Recommendation FF = Fully Fund, PF + = Partial Fund (at greater than 50%), PF – = Partial fund (at less than 50%), NF = Not Fund		
Reviewer Comments Please provide any specific thoughts regarding the proposed project, including any specific task and budget recommendations. DEQ staff will take these comments into consideration when developing final funding recommendations to send to EPA. DEQ may also share your comments, in whole or in part, with project sponsors and the public. Thanks again for giving of your time and knowledge!		