



# 2023 319 Application Form - Mini-grant Programs

## General Information

Program Name \_\_\_\_\_

Sponsor Name \_\_\_\_\_

Registered with the Secretary of State?

Registered with SAM?

UEI # \_\_\_\_\_

Does your organization have liability insurance?

Primary Contact \_\_\_\_\_

Signatory \_\_\_\_\_

Title \_\_\_\_\_

Title \_\_\_\_\_

Address \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone Number \_\_\_\_\_

Phone Number \_\_\_\_\_

Email Address \_\_\_\_\_

Email Address \_\_\_\_\_

Signature \_\_\_\_\_

Signature \_\_\_\_\_

Technical and Administrative Qualifications

## Budget

	319 Funding Request	Non-Federal Match	Other Funding	Total Cost
<b>Program Development, Marketing and Solicitation</b> <i>(Includes development and deployment of application process, marketing the program to the target audience, receipt and evaluation of project proposals, and writing and executing mini-grant contracts.)</i>				
<b>Mini-grant Implementation and Oversight</b> <i>(Includes funding provided in the mini-grants and the costs of managing the mini-grant contracts. May also include correspondence, site visits, training, and problem resolution.)</i>				
<b>Program Evaluation</b> <i>(Includes evaluation of the impact of individual mini-grants and the program as a whole on nonpoint source pollution. For on-the-ground projects designed to address nitrogen, phosphorus or sediment, task may include gathering information necessary for DEQ to evaluate pollutant load reductions achieved from project implementation.)</i>				
<b>Project Administration</b> <i>(Includes reporting, invoicing, office expenses, transportation, etc. 319 funding applied to this task must not exceed 10% of the total amount of 319 funding requested, or \$12,000, whichever is lower.)</i>				
<b>Other</b> <i>(specify)</i>				
<b>Other</b> <i>(specify)</i>				
<b>Other</b> <i>(specify)</i>				
<b>Total</b>				

Match Source	Non-federal (cash and in-kind)	Match Secured?	Letter of Support Attached?
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## Program Description

Describe the types of projects or activities you will fund.

How much money will each mini-grant recipient receive?  
(provide a range or an exact dollar amount)

How many mini-grants will you distribute?

## Target Audience

Who is the target audience (potential recipients) for the mini-grant program?

Describe the target audience's potential to have meaningful impact on NPS pollution.

How will you market the program to the target audience?

Is there adequate interest to ensure full use of requested funding within a 3-year period? Please explain.

Are there other, similar grant programs available to potential recipients, and if so, how will your program fill a unique niche?

How will the program increase local capacity or interest for addressing NPS pollution?

How will the program create **long-lasting change** in social norms or attitudes toward addressing NPS pollution?

## **Program Implementation and Evaluation**

Describe the application submittal, evaluation and contracting processes you will use.

Describe the project oversight you will provide to mini-grant recipients.

List the metrics you will use to quantify the effects of individual mini-grant projects or activities.

List the metrics you will use for evaluating the effectiveness of your mini-grant program as a whole.



## Community Participation and Support

Partner

### Contribution to the Program

Letter of Support Attached?

### ***Other Supporters***

Entity

Letter of Support Attached?

# Program Timeline

Task Description	3Q 2023	4Q 2023	1Q 2024	2Q 2024	3Q 2024	4Q 2024	1Q 2025	2Q 2025	3Q 2025	4Q 2025	1Q 2026	2Q 2026
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## **Bigger Picture Considerations**

### **Environmental Justice (EJ)**

Explain how your project incorporates disadvantaged community populations and priorities, Tribal and community leader engagement, or socioeconomic barriers in the context of equal protection and access to a healthy environment.

### **Climate Change/Resilience**

How will your project improve climate change resilience for communities, native plants, wildlife, or ecosystems?

### **Impacts to Downstream Human, Plant and Animal Communities**

What sort of an impact will your project have on downstream human, plant or animal communities?

## **Additional Attachments**

Attach additional items that could help reviewers better understand your project. Items could include site photos, design drawings, site evaluations, permits, etc. Please be conscious of reviewers' time, as they may not have time to read lengthy studies and reports. List all additional attachments below.

Additional information that could assist reviewers in evaluating the project's potential impact on NPS pollution.