



2023 319 Application Form - General and Focus Watershed

General Information

Project Name _____

Sponsor Name _____

Registered with the Secretary of State?

Registered with SAM?

UEI # _____

Does your organization have liability insurance?

Primary Contact _____

Signatory _____

Title _____

Title _____

Address _____

Address _____

City _____ State _____ Zip Code _____

City _____ State _____ Zip Code _____

Phone Number _____

Phone Number _____

Email Address _____

Email Address _____

Signature _____

Signature _____

Technical and Administrative Qualifications

Budget Summary: **Fields outlined in **black** on this page will auto-populate from other sections of the application form. Fields outlined in **red** on this page will not auto-populate. You must manually input the information for fields outlined in **red**.*

	319 Funding Request	Non-Federal Match	Other Funding	Total Cost
Education and Outreach Project				
Administration				
Project 1 Name				
Project Planning				
Landowner Agreements				
Project Implementation				
Project Effectiveness Monitoring				
Total				
Project 2 Name				
Project Planning				
Landowner Agreements				
Project Implementation Project				
Effectiveness Monitoring				
Total				
Project 3 Name				
Project Planning				
Landowner Agreements				
Project Implementation Project				
Effectiveness Monitoring				
Total				
Project 4 Name				
Project Planning				
Landowner Agreements				
Project Implementation Project				
Effectiveness Monitoring				
Total				
Grand Total				

Education and Outreach

Developing good projects often requires a considerable amount of time and effort up front to build relationships and trust with individual landowners and stakeholder groups. It also requires adequate training for project sponsor staff (e.g., technical training, project management, public procurement, technical writing, etc). To promote the development of future projects, DEQ is encouraging project sponsors to use up to \$5,000 in 319 funding for education and outreach to develop and capitalize on critical relationships and to improve organizational capacity. DEQ also encourages applicants to incorporate on-the-ground projects into education and outreach efforts through on-site demonstrations and project tours. 319 funding may not be used to pay for food and beverages, or for honorariums and gifts.

Activity (method of delivery)

Target Audience

Goals

Effectiveness Evaluation

Activity (method of delivery)

Target Audience

Goals

Effectiveness Evaluation

Activity (method of delivery)

Target Audience

Goals

Effectiveness Evaluation

319 Funding Request	Non-Federal Match	Other Funding*	Total
_____	_____	_____	
Match Source _____			Secured
Match Source _____			Secured
Match Source _____			Secured

**Use this space to record any funding that will be used to support creation of the task deliverables, but will not be reported as match. The purpose of this information is to give application reviewers a clearer understanding of the total amount of funding required to complete a task.*

Project Administration

Project administration includes book keeping, invoicing, interim/annual/final report preparation, office supplies, rent, communications, etc. 319 funding applied to this task must not exceed 10% of the total amount of 319 funding requested, or \$12,000, **whichever is lower**. Like all other tasks, payment is by reimbursement for actual expenses incurred.

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_____	_____	_____	
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Match Source _____			Secured

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Project Form

A separate Project Form (***including providing separate attachments***) must be submitted for each project included in your application. Use the following examples to help determine when to lump and when to split projects. For additional assistance, contact Mark Ockey at mockey@mt.gov or 406-444-5351.

Splitting Examples (fill out multiple Project Forms)

- Stream restoration work occurring on two separate streams, on parcels owned by two separate individuals
- Two projects with significantly different sets of project partners
- Two projects that address substantially different pollution sources (e.g., one project moves a corral off of a streambank, and another removes mine tailings, with both projects being on the same property)

Lumping Examples

- Contiguous stream restoration work spanning multiple land parcels
- 3 projects that address similar sources of pollution on a single land parcel (e.g., moving a corral off a stream, implementing a grazing management plan, and relocating a manure storage facility out of the floodplain, all on the same ranch)

Project 1 Name

Project 1 - Problem Description

Select the watershed restoration plan (WRP) that your project will help implement.

Letter of support from author entity attached? *(If no, explain why below.)*

Waterbody name from the 2020 List of Impaired Waters

Probable causes of impairment to be addressed

Waterbody name from the 2020 List of Impaired Waters

Probable causes of impairment to be addressed

Name of healthy waterbody to be protected

Description of identified threat to non-impairment status

Name of healthy waterbody to be protected

Description of identified threat to non-impairment status

Detailed Problem Description

Provide a detailed description of the nonpoint source pollution problem you are attempting to address. Be sure to include the following:

- Identify the primary types of pollution
- Identify the primary sources of the pollution
- Identify the root causes of the pollution
- Describe any previous work done to address the problem (who, what, where, when)
- Describe the impacts of the problem (who, what, where)

Project 1 - Solution Description

Provide a detailed description of the solution you are proposing to implement to address the nonpoint source pollution problem described in the previous section. Be sure to include the following:

- Describe the range of options available for solving the problem, including a no-action alternative
- Describe the practices you intend to design and/or implement to solve the problem (what, where, when, how much or how many)
- Explain why the chosen alternative is the best alternative
- Describe any pre-project planning that has already taken place (e.g., design work, permitting consultation, Endangered Species Act consultation, wetland delineations, landowner agreements, community outreach)
- Describe the anticipated maintenance needs (what, where, who, how long)

Project 1 - Goals and Effectiveness Evaluation

List the specific, measurable nonpoint source goals for your project.

Explain how you will determine whether the you have met the goals described above. Identify any data you intend to collect, calculations you'll make, or methods you intend to use.

Project 1 - Location

Upstream End	Latitude	Longitude
Downstream End	Latitude	Longitude
Centerpoint	Latitude	Longitude
Upstream End	Latitude	Longitude
Downstream End	Latitude	Longitude
Centerpoint	Latitude	Longitude
Upstream End	Latitude	Longitude
Downstream End	Latitude	Longitude
Centerpoint	Latitude	Longitude

List the 12-digit Hydrologic Unit Code(s) (HUCs) in which the project area is located

Detailed Project site map(s) Attach a map or set of maps showing the location and size of proposed activity. The map scale must be between 1:1,000 and 1:12,500. The map(s) must have an aerial photo background (e.g., USDA NAIP photography, Google Earth imagery, etc.). The map(s) must show the latitude, longitude, site name, and landowner for the activity site. The map(s) should also identify waterbodies affected by the pollution that the activity is designed to address.

Other Attachments - *(These documents are not required, but may be submitted to provide more specific details about a project or to demonstrate adequate planning and preparation; please, however, be respectful of the amount of time it will take an application reviewer to find relevant information within a document and use excerpts where appropriate; do not attach WRPs, TMDLs or other large-scale planning documents)*

Project 1 - Partners

Identify each of the project partners and describe their contribution to the project. Include landowners, land managers, project designers, funders, and your own organization. Indicate whether each partner, other than your organization, has provided a letter of support. (*Note: each landowner must provide a letter of support.*)

Landowner

Contributions to Project

Letter of Support Attached?

Project Partner

Contributions to Project

Letter of Support Attached?

Project 1 - Budget

Use the space below to outline your project budget.

Project Planning This includes costs for surveying, engineering, permitting, procurement, construction oversight, and overall coordination of the proposed project. This does not include things like reporting, book keeping, communications, office space, or utilities, which are all covered in the Project Administration budget.

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Match Source			Secured

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Landowner Agreements This includes costs for developing and managing landowner agreements. The landowner agreement(s) must verify that Contractor and DEQ staff may access the project site, at reasonable times and with prior notification, for the purposes of project planning, implementation, and post-implementation monitoring. The agreement(s) must ensure appropriate operation and maintenance of all structures, vegetation, and management measures for the life of the project. If grazing will be allowed within the project area, the agreement(s) must include a sustainable management plan for livestock grazing, designed to protect and enhance riparian function.

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Project Implementation This includes costs for all materials, labor, equipment, and as-built surveys associated with implementing the plans developed under the Project Planning task. If you are requesting funding for design only, leave this task blank.

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Match Source			Secured
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Project Effectiveness Monitoring This includes costs for developing and implementing a reasonable method or set of methods for evaluating and reporting on the effectiveness of the project in achieving NPS pollution goals. It includes preparation and implementation of a monitoring plan, and preparation of a monitoring report. If the project goals include reducing sediment, nitrogen and/or phosphorus, this task will also include calculation of annual load reduction estimates. Photo-point monitoring is also a standard requirement for this task. If you are requesting funding for design only, you may either leave this task blank or request funding for plan development and pre-project monitoring.

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Project 1 - Project Timeline

Task Description	3Q	4Q	1Q	2Q	3Q	4Q	1Q	2Q	3Q	4Q	1Q	2Q
	2023	2023	2024	2024	2024	2024	2025	2025	2025	2025	2026	2026

Project 1 - Bigger Picture Benefits

Environmental Justice

Explain how your project incorporates disadvantaged community populations and priorities, Tribal and community leader engagement, or socioeconomic barriers in the context of equal protection and access to a healthy environment.

Climate Change/Resilience

How will your project improve climate change resilience for communities, native plants, wildlife, or ecosystems?

Impacts to Downstream Human, Plant and Animal Communities

What sort of an impact will your project have on downstream human, plant or animal communities?