

Part IV SUBDIVISION CHECKLIST

Subdivision: _____

County: _____

E.Q. Number (provided by DEQ): _____

Date: _____

Please complete the checklist with your initials or N/A.

Applicant or Representative Initial or N/A	County Initial or N/A	DEQ Initial or N/A	Question	Refer to ARM 17.36 Subsections	Reviewer's Comments
			1. Have deviation or waiver requests been submitted with appropriate fees?	17.36.601	
			2. Is check included with correct fee?	17.36.103 and 17.36.802	
			3. Is application included with owner's signature/address/phone/date?	17.36.102	
			4. Is legible copy of Preliminary Plat or COS included?	17.36.103	
			5. Is legal description included on the Preliminary Plat or COS?	17.36.103	
			6. Are all lots described on survey being reviewed and any exclusions clearly stated on Preliminary Plat or COS?	17.36.103, 17.36.605	
			7. Are state letters of approval included (DNRC water rights permit, Groundwater discharge permit, public water etc.?)	17.36.103	
			8. Is local health officer approval included?	17.36.103 , 17.36.106, 17.36.108	
			9. Are Planning Board or County Commissioner comments included?	17.36.103(1)(t)	
			10. Is a clear copy of USGS or other topo map included to show ground slope of property?	17.36.103 and 17.36.322 - subsurface wastewater treatment system (SWTS); 17.36.310 - stormwater;	
			11. Are 4 copies of lot layout included with the subdivision name on each?	17.36.103, 17.36.104, 17.36.112	
			12. Is all required information (e.g., scale, legend, north arrow, etc.) included on the lot layout?	17.36.104	
			13. Are locations of water and sewer lines (extensions and connections) shown?	17.36.104	
			14. Are on-site sewer systems designed in conformance with DEQ 4?	17.36.320	
			15. Is the slope given for drainfield areas?	17.36.104, 17.36.322	
			16. Is sewage treatment system type allowed?	17.36.321	
			17. Are drainfield replacement areas shown?	17.36.104	
			18. Are minimum setback requirements met?	17.36.323	
			19. Are soil pits (test holes) labeled, and adequate soil pit data provided?	17.36.104, 17.36.325	
			20. Are sewage system agreements, easements, O & M plan addressed?	17.36.122	
			21. Is information to verify depth to seasonal high ground water or bedrock provided?	17.36.325	
			22. If conducted, does perc test value(s) correspond to soil type?	17.36.325	
			23. Is gray water reuse system proposed?	17.36.319	
			24. Is adequate water supply quantity substantiated?	17.36.103, DEQ 20	
			25. Are water quality analyses (nitrate, nitrite, specific conductivity, and bac-T (for existing wells) provided, along with well log and well location?	DEQ 20	
			26. Is existing well constructed as per the standards of the time (depth of casing, depth of grout etc...)	DEQ 20	

<u>Applicant or Representative</u> Initial or N/A	<u>County</u> Initial or N/A	<u>DEQ</u> Initial or N/A	<u>Question</u>	<u>Refer to ARM 17.36 Subsections</u>	<u>Reviewer's Comments</u>
			27. Will alternative water supply be used (cistern, spring)?	DEQ 20	
			28. Is nondegradation addressed and supporting data to determine background water quality, hydraulic conductivity and hydraulic gradient provided?	17.36.103, 17.36.124 17.30.501-518, 17.30.715	
			29. Is nitrate level at end of mixing zone < 5 ppm (< 7.5 ppm, if level 2 provided), and phosphorous breakthrough > 50 years and trigger analysis for n and p addressed?	17.36.103, 17.36.124, 17.30.715	
			30. Are all supporting legal documents included (shared users agreements easements, covenants, HOA, water/sewer districts)?	17.36.103, 17.36.122, 17.36.310, DEQ 20	
			31. Is a copy of the local septic permit (if issued) for an existing septic system provided?	17.36.327	
			32. Is a septic pumper's report stating an existing septic tank has been pumped within the last 3 years provided?	17.36.327	
			33. Is evidence demonstrating proper hydraulic functioning of an existing septic system provided?	17.36.327	
			34. Are wells, drainfields and/or mixing zones within 100 ft. perimeter outside of subdivision boundaries shown?	17.36.103, 17.36.104	
			35. Is proposed subdivision within 500 feet of public water supply and/or sewer system?	17.36.123	
			36. Is authorized statement to connect to existing public water and/or sewer system and statement of adequate capacity provided?	17.36.123	
			37. Is existing public water system approved by DEQ and PWS # provided?	17.36.123	
			38. Do appropriate water rights exist for the public water connection?	17.36.123	
			39. Are subdivisions adjacent to state waters addressed?	17.36.124	
			40. Are plans and specs stamped and signed by PE?	17.36.121	
			41. Is letter from owner stating PE certification of construction and "as-builts" will be submitted included?	17.36.121	
			42. Are 100-year floodplain requirements met, and floodplains and drainages shown?	17.36.104, 17.36.323, 17.36.324	
			43. Is solid waste disposal addressed?	17.36.103, 17.36.120 (waste stored on-site)	
			44. Has storm water drainage been addressed?	17.36.310, DEQ 8	

Notes:

Applicant/representative: Name _____ Signature _____ Date _____

County reviewer: Name _____ Signature _____ Date _____

DEQ reviewer: Name _____ Signature _____ Date _____