

**MONTANA DEPARTMENT OF ENVIRONMENTAL QUALITY/  
LOCAL GOVERNMENT JOINT APPLICATION FORM**

**PART I. GENERAL DESCRIPTION & INFORMATION**

Name of proposed development: \_\_\_\_\_

Location:

City: \_\_\_\_\_

County: \_\_\_\_\_ Geocode: \_\_\_\_\_

Legal description: \_\_\_\_ 1/4 \_\_\_\_ 1/4 \_\_\_\_\_ of Section \_\_\_\_\_ Township \_\_\_\_\_ Range \_\_\_\_\_

**Type of Review**

\_\_\_\_\_ Division of Land, Boundaries Relocated, or  
Removal of Restrictions  
\_\_\_\_\_ Condominiums/Townhomes/Mobile  
Homes/Recreational Vehicles  
\_\_\_\_\_ Rewrite – No Boundaries Changing,  
Aggregation, Change of Use  
\_\_\_\_\_ Modified Site Plan

**Descriptive Data**

\_\_\_\_\_ Number of lots  
\_\_\_\_\_ Number of condominiums, townhomes, or  
spaces  
\_\_\_\_\_ Total acreage of lots being reviewed

**Indicate the proposed/existing use(s)**

\_\_\_\_\_ Residential, single family  
\_\_\_\_\_ Residential, multiple family  
\_\_\_\_\_ Type of multiple family structure  
(e.g. duplex) \_\_\_\_\_  
\_\_\_\_\_ Planned unit development  
\_\_\_\_\_ Condominium/townhomes  
\_\_\_\_\_ Mobile home park  
\_\_\_\_\_ Recreational vehicle park  
\_\_\_\_\_ Commercial or industrial  
\_\_\_\_\_ Other (please describe)

**Type of water supply system**

\_\_\_\_\_ Individual well  
\_\_\_\_\_ Individual surface water supply or spring  
\_\_\_\_\_ Cistern  
\_\_\_\_\_ Shared well (2 connections)  
\_\_\_\_\_ Multiple-user (3-14 connections & < 25 people)  
\_\_\_\_\_ Service connection to multiple-user system  
\_\_\_\_\_ Service connection to public system  
\_\_\_\_\_ Extension of public main  
\_\_\_\_\_ New public system (15+ connections or serving  
25+ people)

**Type of wastewater treatment system**

\_\_\_\_\_ Individual wastewater treatment system  
\_\_\_\_\_ Shared wastewater treatment system (2  
connections)  
\_\_\_\_\_ Multiple-user (3-14 connections & < 25 people)  
\_\_\_\_\_ Service connection to multiple-user  
\_\_\_\_\_ Extension of multiple-user main  
\_\_\_\_\_ Service connection to public system  
\_\_\_\_\_ Extension of public main  
\_\_\_\_\_ New public system (15+ connections or serving  
25+ people)

Name of solid waste (garbage) disposal site: \_\_\_\_\_

**Designated representative, if any (e.g., engineer, surveyor)**

I designate \_\_\_\_\_ of \_\_\_\_\_  
Print name Print Company Name

as my representative for purposes of this application.

Address: \_\_\_\_\_  
Street or P.O. Box, City, State, Zip Code

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

**Owner**

Name: \_\_\_\_\_  
Signature of all owners of record Print name of owner (s)

Mailing Address: \_\_\_\_\_  
Street or P.O. Box, City, State, Zip Code

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Date: \_\_\_\_\_

Reviewer	Applicant		
Yes Missing NA	Initials	Page(s) in Report	ELEMENT DESCRIPTION
<b><u>General</u></b>			
			Application form provided & signed by owner, plus contact info for consultant.
			Filled out fee sheet & check made out to DEQ
			Completed & signed copy of Part 4 Checklist
			Vicinity Map Provided
			Copy of plat or COS (or deed if aliquot parts or proposing Aggregation of lots)
			4 copies of lot layout sheet(s); Facilities labeled as Existing or Proposed.
			Copy of any existing COSA for reviewed lot(s)
			Floodplains shown on drawings & any applicable documentation provided (LOMAs).
<b><u>Onsite Wastewater</u></b>			
			Copy of any existing WWTS permits for reviewed lot(s).
			Proof of pumping for septic tanks within last 3 years, unless system less than 5 years old.
			Soil profile descriptions
			Seasonal high groundwater addressed (results or letter indicating in process)
<b><u>Non-degradation</u></b>			
			Nondegradation info IF new development proposed, if expansion of existing development proposed, or for change in use (residential to commercial, etc.)
<b><u>Onsite Water</u></b>			
			Copy of any existing well logs for wells on reviewed lot(s), for wells sampled, & for wells used for hydraulic conductivity estimates
			Information about water quality, quantity & dependability (water tests & aquifer well logs)
<b><u>Public Water or Sewer</u></b>			
			If extensions or connections to existing public water/wastewater proposed, "will serve" letter or copy of current bill from public facility owner if connected
<b><u>Stormwater</u></b>			
			Stormwater drainage report & plans
<b><u>Other documents</u></b>			
			Special Requests - Prior to full design (waivers, deviations, water availability analysis, non-degradation predetermination, etc.)
			Sage Grouse documentation provided
			Copy of submittal to DNRC requesting Water Rights review or, if available, review letter from DNRC.
			Modified Site Plan
<p>Copy of This checklist <b><u>AND</u></b> (<i>circle one</i>)</p> <p><b>COMPLETE LETTER</b> or <b>INCOMPLETE LETTER</b> sent on: _____</p> <p><b>REVIEWED BY:</b> _____ <b>AGENCY:</b> _____</p>			