

**TO: HAZARDOUS WASTE GENERATORS**

**SUBJECT: SMALL QUANTITY HAZARDOUS WASTE GENERATOR ANNUAL REPORT FOR CALENDAR YEAR 2021**

### **General Information**

The [Administrative Rules of Montana \(ARM\)](#) require large and small generators of hazardous waste to file an annual report by March 1 for the previous calendar year's activities. You are receiving this message because you were registered as a small quantity generator in 2021.

Enclosed are the forms and instructions for completing the annual hazardous waste report for calendar year 2021. Please read the instructions carefully so that your report will accurately reflect the 2021 hazardous waste activities at your facility. These forms are also located on the Department of Environmental Quality (DEQ), Hazardous Waste Program's website at <https://deq.mt.gov/twr/assistance>.

An invoice based on reported hazardous waste generation in 2021 and the annual registration maintenance fee will be mailed in mid-2022.

### **Deadline**

The report must be submitted to this office by March 1, 2022. Due to staffing changes, DEQ was delayed in sending the forms and instructions to you. Because of this delay, if you believe you will not be able to file by March 1, 2022, please contact DEQ to request a reasonable extension to the deadline. **You may be subject to enforcement action if you do not file or request an extension by March 1, 2022.**

### **Where to file**

Please send the report via mail or email to:

Waste and Underground Tank Management Bureau  
Hazardous Waste Program  
P.O. Box 200901 – mail  
1520 East Sixth Ave – FedEx or United Parcel Services  
Helena, MT 59620-0901  
email: [DEQHazWaste@mt.gov](mailto:DEQHazWaste@mt.gov)

### **Where to get help**

If you have any questions or encounter difficulties in completing the report, please contact your regional inspector. Your region is listed in Part One, Section II of the 2021 Hazardous Waste Generator Report, and the regional contacts are:

Area 1 – Jennifer C. Strause, (406) 431-3148, [Jennifer.Strause@mt.gov](mailto:Jennifer.Strause@mt.gov)  
Area 2 – Denise A. Kirkpatrick, (406) 444-3983, [dkirkpatrick@mt.gov](mailto:dkirkpatrick@mt.gov)

### **DEQ Proposed Rule Amendments**

DEQ is in the process of a formal rulemaking to propose the following:

- Incorporating current federal hazardous waste regulations into state law, and
- Increasing generator registration and permitting fees.

Advanced notice of the proposed rulemaking and fee increase was given to stakeholders in August 2021. Stakeholder meetings were held in Billings and Helena and stakeholders were given the opportunity to comment on the draft proposals.

The public and stakeholders will again be invited to comment on the rulemaking from January 14, 2022, to February 14, 2022. A public hearing will be held on February 9, 2022.

Details on the public comment period and hearing can be found on DEQ's website at <https://deq.mt.gov/twr/Programs/hazmat>.

Sincerely,



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Hazardous Materials Section Supervisor  
Department of Environmental Quality  
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**DEQ** Montana Department of  
Environmental Quality



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