



January 4, 2021

**TO: HAZARDOUS WASTE GENERATORS**

**FROM: DENISE BRUNETT  
HAZARDOUS MATERIALS SECTION SUPERVISOR**

**SUBJECT: ANNUAL LARGE AND SMALL HAZARDOUS WASTE GENERATOR REPORT FOR  
CALENDAR YEAR 2020**

The Administrative Rules of Montana (ARM) require that large and small quantity hazardous waste generators file an annual report by March 1 for the previous calendar year's activities (i.e. calendar year 2020 report is due no later than March 1, 2021).

Enclosed are the forms and instructions for completing your annual hazardous waste report for calendar year 2020. Complete all sections that relate to your hazardous waste activities. Make any changes or additions to the forms in the shaded areas. The forms, in Word and Adobe (PDF) format, are also located on the Department of Environmental Quality (DEQ), Hazardous Waste Program's website at: [HTTP://DEQ.MT.GOV/LAND/HAZWASTE/HAZFORMSREPORT](http://deq.mt.gov/Land/HazWaste/HazFormsReport)

Note to Small Quantity Generators: the report format is slightly different from previous years. Please read the instructions carefully and contact us if you have any questions.

If you want to change your registered status, please state the new status and why in the Comments section on Part One.

The report must be submitted to this office by March 1, 2021. **You may be subject to enforcement action if you do not file by that date.** Please send the report via mail or email to:

Waste and Underground Tank Management Bureau  
Hazardous Waste Program  
P.O. Box 200901 – mail  
1520 East Sixth Ave – FedEx or United Parcel Services  
Helena, MT 59620-0901  
email: [DEQ HAZARDOUS WASTE PROGRAM](mailto:deqhazwaste@mt.gov) (deqhazwaste@mt.gov)

An invoice for the assessment of the annual hazardous waste registration fees will be sent in May 2021.

If you have any questions, or encounter difficulties in completing the report, please contact your DEQ contact listed in Part One, Section II of the 2020 Hazardous Waste Generator Report:

Judy Watkins (JAW), (406) 444-5852, [JWatkins2@mt.gov](mailto:JWatkins2@mt.gov), or  
Jennifer Strause (JCS), (406) 444-1435, [Jennifer.Strause@mt.gov](mailto:Jennifer.Strause@mt.gov)