

January 2, 2025

TO: TSD FACILITY

SUBJECT: TSD FACILITY ANNUAL REPORT FOR CALENDAR YEAR 2024

General Information

The Administrative Rules of Montana (ARM) 17.53.803 require that owners or operators of treatment, storage, or disposal facilities under a hazardous waste permit or corrective action order submit an annual report to the Department of Environmental Quality (DEQ) by March 1 of each year. The annual report must cover facility activities conducted during the previous calendar year.

Please follow the links provided for detailed instructions and the appropriate forms required for completing your TSD Facility annual report for calendar year 2024. Please read the instructions carefully so that your report will accurately reflect the 2024 hazardous waste activities at your site. These forms and instructions are also located on the DEQ Hazardous Waste Program website at: <https://deq.mt.gov/twr/assistance>.

- [Instructions](#)
- [TSD Facility Annual Report Form](#)
- [Additional Part 2 Forms](#)
- [Additional Part 3 Forms](#)

Deadline

The report must be submitted to this office by March 1, 2025. **You may be subject to enforcement action if you do not file by March 1, 2025.**

Where to File

Please email or mail the completed report to:

Email: deqhazwaste@mt.gov

Waste Management Bureau
Hazardous Waste Program
PO Box 200901 – USPS
1225 Cedar Street – FedEx or UPS
Helena, MT 59620-0901

Where to Find Assistance

If you have any questions or encounter difficulties in completing the report, please contact the Hazardous Waste Program at (406) 444-5300 or deqhazwaste@mt.gov for assistance.

Sincerely,



Denise A. Kirkpatrick
Hazardous Materials Section Supervisor
Waste Management Bureau