

## Coal Section, Montana Department of Environmental Quality

### Coal Minor Revision Instructions

(Updated July 2025)

Enter minor application materials into the ePermit system. Use the following as a basic guideline.

#### 1. Admin

- 1.3 Location:** If minor revision is an incidental boundary change and affects legal description be sure to update the Legal Description of Access.
- 1.6 Mine Site Information:** If minor revision is an incidental boundary change and affects acreage be sure to update the Proposed Mineral/Surface Acreage.

#### 2. Baseline

- 2.2 Cultural Resources:** If minor revision includes any cultural resources be sure to upload any related material to this section.

*NOTE: If minor revision includes new disturbance be sure to include the following under Operations:*

#### 3. Operations

**3.10 Fish and Wildlife Plan:** Biological Opinion:

- i. Official USFWS Species List- <https://ipac.ecosphere.fws.gov/>
- ii. Montana NHP Species of Concern List- <https://nris.mt.gov/reqapp/userMain.asp>
- iii. Montana Sage Grouse Habitat Consultation (if applicable)-  
<https://sagegrouse.mt.gov/ProposedProject/Instructions>

#### 6. Map Summary

- 6.3 Maps:** Upload CAD files under Master CAD section and PDF files under Maps section. Be sure to update all maps affected by amendment area.

#### 9. Reports

- 9.1 Correspondence:** Upload cover letter for application and responses here.  
*Note: Please follow cover letter standards listed in [Submittal Guidelines](#)*

#### **Bond instructions:**

Upon Acceptability Determination, applicant will need to submit bond according to the amount determined in the acceptability determination letter if applicable. For bond documents sent to DEQ:

1. Once signed by company representative and notarized, send a scanned copy to Ashley Eichhorn ([aeichhorn@mt.gov](mailto:aeichhorn@mt.gov)) for an initial review.

2. Send original bond document, preferably via FedEx or UPS for tracking, to DEQ Coal Section, 2401 Colonial Drive, Helena MT 59601.
3. Be sure to provide an updated Proof of Agency if information has changed with updates to Ownership and Control.