

**Instructions for
Form NOT-SWI - Notice of Termination for Multi-Sector Storm Water Discharges Associated
with Industrial Activity (MTR000000)**

IMPORTANT: Permittees must submit the standard Department Notice of Termination (NOT-SWI) form to terminate coverage under the General Permit. The NOT-SWI form must be signed by an authorized signatory and submitted to the Department. Coverage under this General Permit remains in effect until the Department processes a NOT-SWI form. The permittee is responsible for complying with the terms of the General Permit until notified by the Department that the authorization is terminated. The Notice of Termination (NOT) process is addressed in Part 1 of the General Permit. Multi-Sector General Permit documents and related forms are available from the Storm Water Program at (406) 444-3080 or on the DEQ website at: <http://www.deq.mt.gov>.

You must type or print legibly; forms that are not legible will be returned. Do not leave blank spaces. You must maintain a copy of the completed form for your records. Submit the NOT-SWI form to:

Montana Department of Environmental Quality
Water Protection Bureau
P.O. Box 200901
Helena, MT 59620-0901

INSTRUCTIONS FOR SPECIFIC SECTIONS

Section A – Facility or Operation Information:

Enter the legal or official name and complete street address. This information must be identical to the information provided in the facility's authorization letter. The permit number is the 9-digit code beginning with MTR00. Provide the latitude and longitude for the location of the approximate center point of the industrial activity site. It is preferred the latitude and longitude location be specified in decimal degrees, accurate to the fourth decimal place. If the preferred decimal degrees are not used, then the latitude and longitude must be provided in degrees, minutes, and seconds, accurate to the nearest second.

Section B –Owner/Operator Information

An “owner or operator” is a person who owns, leases, operates, controls, or supervises the industrial activity. The owner or operator can be identified as an organization or business name. The owner or operator acknowledges eligibility for coverage under this General Permit and agrees to comply with the effluent limits and conditions of this permit. This information must be identical to the information provided in the facility's authorization letter.

Section C – Annual Fees

The permittee is responsible for payment of annual fees for each calendar year of coverage. Contact the Department to receive an invoice or determine outstanding fees upon termination.

Section D – Reason for Termination and Documentation

The permittee must request termination within 30 days after one or more of the following conditions have been met:

- Through ceased operations of the facility or otherwise, the permittee has ceased any and all regulated storm water discharges to state surface waters and demonstrate to the Department there is no probability of further uncontrolled discharge(s) which may affect state surface waters, and the permittee has **already** implemented necessary sediment and erosion controls as required by Part 2.2.5 of the General Permit;
- The permittee - a Sector G, H, or J facility - has met the applicable termination requirements in Part 3.4 of the General Permit and has **attached a detailed explanation/documentation confirming ceased operations**; or
- The permittee has obtained coverage under an individual MPDES permit or alternative MPDES general permit authorizations for all discharges required to be covered by an MPDES permit, in which case coverage under this General Permit will terminate on the effective date of the applicable individual or alternative MPDES permit coverage(s).
Provide applicable permit numbers for verification of coverage.

The NOT-SWI Form certification must be completed by the owner/operator responsible for the authorization as identified in Section B, and as described in ARM 17.30.1323 and Part 4.18 of the General Permit.