



**MONTANA DEPARTMENT OF ENVIRONMENTAL QUALITY  
 NOTIFICATION OF CHANGE TO  
 MUNICIPAL SERVICES FORM  
 In accordance with MCA 76-4-130 (2)**

**Owner Information:**

Owner Name: \_\_\_\_\_  
 Signature of all owners of record \_\_\_\_\_ Print name of owner (s)

Address: \_\_\_\_\_  
 Street or P.O. Box, City, State, Zip Code

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

**Parcel Information:** Geocode \_\_\_\_\_ (this can be found at <http://svc.mt.gov/msl/mtcadastral>)

COSA Number: \_\_\_\_\_

Subdivision Name: \_\_\_\_\_ Lot: \_\_\_\_\_ Block : \_\_\_\_\_

**Type of Change:**

- Water Connection System Name: \_\_\_\_\_
- Sewer Connection System Name: \_\_\_\_\_
- Water and Sewer Connections System Name: \_\_\_\_\_

**Eligibility Requirements: All of the following criteria must be met:**

- The parcel must have an existing Certificate of Subdivision Approval.
- If a water or sewer main extension is necessary, it must first be reviewed and approved by the Department per ARM 17.38.101(4). Note that a main includes any line that serves more than one building or a fire hydrant. A subordinate detached building without living quarters like an art studio, workshop or garage on the same lot may not require a main extension.
- The parcel will connect to a Municipal System or County Water and/or Sewer District.
- The change consists solely of connection to a Municipal system or County Water and/or Sewer District, not a change in use of the parcel.

**Submittal requirements: All of the following items must be submitted:**

- This form, signed by the property owner, and the Municipal or County Water and/or Sewer representative.
- Copy of the existing Certificate of Subdivision Approval (this can be obtained from the County Clerk and Recorder)
- Map showing the water and sewer connections to the Municipal or County Water and/or Sewer District main (s).
- \$100 processing fee

**Certification:** I hereby certify that I am authorized to sign on behalf of the Municipality or County Water and/or Sewer District and that:

1. the existing public system is approved by the department and is in compliance with the provisions of Title 75, chapter 6, part 1, MCA, and ARM Title 17, chapters 30 and 38;
2. the system has adequate capacity to meet the needs of the connection,
3. the connection is authorized;
4. the system is in compliance with ARM Title 17, chapter 38, and all other applicable department regulations; and
5. appropriate water rights exist for this connection (for water connections only).

Signature: \_\_\_\_\_ Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_