

## DNRC WATER RIGHT INQUIRY INSTRUCTIONS

Is your project subject to DEQ Sanitation in Subdivisions Act review? Are you proposing a water supply that is not connected to an existing public water supply system? If so, how do you intend to provide both potable (inside domestic) water and irrigation water for lawns and gardens ?

Before DEQ Subdivision approval can be finalized (allowing you to move forward with your project), you must first obtain a water right or have a letter provided by DNRC indicating that your usage does not require a beneficial water use permit. This process is required under Administrative Rules of Montana (ARM) 17.36.103(s).

Please send a letter requesting a determination by DNRC regarding water right requirements for your proposed project. Your request should include the following information:

- A map of the land parcels in question (including quarter section(s), section, township, and range.)
- Flow rate required per ARM 17.36.332
- Purposes required—include everything you’ve projected in your plan (both intended uses and necessary restrictions)
  - Domestic (include how many residences or units)
  - Lawn & Garden Irrigation (address all possible irrigated areas of the subdivision for individual lots and irrigated parks / common areas)
    - Be sure your submittal matches requirements outlined through the Montana Platting and Subdivision Act review process, covenants and landscaping used to mitigate storm drainage impacts.
  - Any other purposes projected such as commercial, industrial, etc.
- Volume required for each purpose. If you don’t know the volume required, feel free to use DNRC standards listed on the Form 615 available on the web.  
<http://dnrc.mt.gov/divisions/water/water-rights/water-right-forms>
- If more than one well is proposed, be sure to indicate which uses (# connections, # acres, etc.) will be attributed to each well.
- Well log(s) if the well(s) has already been drilled
- Any existing or preliminary water rights for the land

**Please note:** if you do not provide sufficient information in your request, DNRC will contact you for the additional information required. If, after attempting to contact you, the request is still deficient, DNRC will send a response indicating that. The response from DNRC will be forwarded to DEQ for its use in determining if your Certificate of Subdivision Approval is able to move forward. DNRC will respond within 20 business days of receipt of your request.

In addition, if through the course of the project approval at DEQ, the design conditions change, you will need to resubmit information to our office for re-evaluation.

*Send your request to:*

<p><b>BILLINGS:</b> 406-247-4415; Airport Industrial Park, 1371 Rimtop Dr, Billings MT 59105-1978 Serving: Big Horn, Carbon, Carter, Custer, Fallon, Powder River, Prairie, Rosebud, Stillwater, Sweet Grass, Treasure, &amp; Yellowstone Counties</p>	<p><b>HELENA:</b> 406-444-6999; PO Box 201601, Helena MT 59620-1601 Serving: Beaverhead, Broadwater, Deer Lodge, Jefferson, Lewis &amp; Clark, Powell, &amp; Silver Bow Counties</p>
<p><b>BOZEMAN:</b> 406-586-3136; 2273 Boot Hill Court, Suite 110, Bozeman MT 59715 Serving: Gallatin, Madison, &amp; Park Counties</p>	<p><b>KALISPELL:</b> 406-752-2288; 655 Timberwolf Parkway, Suite 4, Kalispell MT 59901 Serving: Flathead, Lake, Lincoln, &amp; Sanders Counties</p>
<p><b>GLASGOW:</b> 406-228-2561; PO Box 1269, Glasgow MT 59230-1269 Serving: Daniels, Dawson, Garfield, McCone, Phillips, Richland, Roosevelt, Sheridan, Valley, &amp; Wibaux Counties</p>	<p><b>LEWISTOWN:</b> 406-538-7459; 613 NE Main St, Suite E, Lewistown MT 59457-2020 Serving: Cascade, Fergus, Golden Valley, Judith Basin, Meagher, Musselshell, Petroleum, &amp; Wheatland Counties</p>
<p><b>HAVRE:</b> 406-265-5516; PO Box 1828, Havre MT 59501-1828 Serving: Blaine, Chouteau, Glacier, Hill, Liberty, Pondera, Teton, &amp; Toole Counties</p>	<p><b>MISSOULA:</b> 406-721-4284; PO Box 5004, Missoula MT 59806-5004 Serving: Granite, Mineral, Missoula, &amp; Ravalli Counties</p>