

**BOARD OF ENVIRONMENTAL REVIEW  
AGENDA ITEM  
EXECUTIVE SUMMARY FOR SETTING OF THE 2018 MEETING SCHEDULE**

**AGENDA # I.B.1.**

**AGENDA ITEM SUMMARY** - Setting of 2018 Meeting Schedule

**AFFECTED PARTIES SUMMARY** - Board members, Department personnel, and members of the public who appear before the Board will be affected.

**BACKGROUND** - Establishment of a 2018 Board meeting schedule at this meeting will enable Board members, the Department, and the public to plan and schedule matters that involve the Board and other activities far enough in advance to minimize scheduling conflicts and the need for emergency meetings.

**HEARING INFORMATION** - No hearing is necessary.

**BOARD OPTIONS** - The Board has authority to set whatever schedule it wishes to set. It is advisable for the Board to schedule meetings approximately two months apart. This allows the Board to adopt rules approximately four months after initiation of rule proceedings and provides adequate time for compilation of public comments and preparation of notices and hearing officer reports. In addition, should the Board at the 4-month meeting decide to ask for more information or major revisions, two-month intervals allow the Board to consider and take action on the matter at the next meeting without renoticing the matter in the Montana Administrative Register. Renoticing is required if notice of adoption is not published within 6 months of the notice of initiation.

Considering the factors listed above and recent input from Board members regarding their 2018 schedules, the Department has developed a tentative meeting schedule for the Board's consideration. It is:

- February 9
- April 2
- June 8
- August 10
- October 5
- December 8

**DEQ RECOMMENDATION** - The Department recommends that the Board consider the matter and set an appropriate schedule.