



Once you provide all the required information for the application and you submit it, you will be presented with a screen similar to the one below:

Permit #:						
	View/Edit Representatives					
Status: Submitted: Pending Funds/Signature						
Balance Due: \$	Pay Now Sign App/NOI					
Your application still needs to be paid and signe	d					
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#### Make a payment on your MPDES Permit or Application

Paying the required fees is a required step of the Application process.

Please note that the calculated fees in FACTS represent an initial charge based on the information you submitted in your Application/NOI. Once the DEQ has reviewed and processed the Application/NOI, the fees could change.

Before you pay for your Application/NOI, its status will be "Submitted: Pending Funds/Signature".





Below the permit status you can see your "Balance Due". The online payment process starts with the "Pay Now" button. Clicking this button takes you to the DEQ's payment gateway.

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	SKU	Description	Unit Price	Quantity	Amount		1	Total	\$90	0.00	
	MTG070880_505216	Line Item	\$900.00	1	\$900.00						

\$900.00

The payment process follows four steps:

Total





1) Payment Type: Selecting the payment type allows for two different types. You can pay by credit card or electronic check. Once you select a payment type, click the Next button. Once you choose the payment type you will not be able to change your choice. At any point you can cancel the payment transaction and be redirected back into the FACTS system.

1 Payment Type	2 Customer Info	3 Payment	info	Submit Payment	Tr	ransaction Su
Transaction Deta	ail					Line Item
(I)	Description	Unit Price	Quantity	Amount		TOTAL
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				\$900.00	N	ood Holn?
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	Payment Type * Select One Select One Credit Card Electronic Check		T	Next 👂		
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Payment Info						

2) Customer Information: Enter your customer information and click the Next button.

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	Credit	Card	
stomer Information			
Country			Complete all required fields [ * ]
United States	*		
First Name *		Last Name *	
Joe		Smith	
Company Name			
Test Organization			
Address *			
Address 2			
City *		State *	
		Select State	T
ZIP/Postal Code *			
Dhone *			





### 3) Payment Information: Enter your payment information be it credit card or electronic check.

Customer Information	🖌 🗸
Address Joe Smith Test Organization 1045 E 6th Ave Helena, MT 59601 Country United States	Edit 906-581-0602
Payment Info	
Credit Card Number *	Complete all required fields [*] Credit Card Type
Expiration Month * Select a Month	Expiration Year *          Select a Year       •         Expiration Year is missing.
Name on Credit Card * Joe Smith	Next 🔰





4) **Submit payment**: Once you've submitted your payment you will be redirected back into FACTS. The payment result page will show you the payment fee and the permit number the payment was applied to.

Payment Type		×
	Credit Card	
Customer Information		×
Address Joe Smith Test Organization 1045 E 6th Ave Helena, MT 59601 Country United States	<b>Phone</b> 306-581-0602	Edit
Payment Info		×
<b>Credit Card</b> Visa ****0019 Exp. 03/2020	Name on Credit Card Joe Smith	Edit
Cancel		Submit Payment