

TO: Libby Oversight Committee

THRU: Jenny Chambers

FROM: Tom Stoops

DATE: 6/19/2019

SUBJECT: Scope of Work Considerations for Lincoln County MOA

Previously the committee discussed the potential of transferring a portion of the administrative role to Lincoln County. This memo outlines a starting point for a discussion with Lincoln County ARP Staff that could be developed into a Memorandum of Agreement between the County and DEQ to help meet the requirements of MCA 75-10-1601 through 1604. We are requesting formal action from the Committee to approve DEQ entering into this negotiation with the County.

Lincoln County Responsibilities: Lincoln County agrees to provide the necessary support to assist the Libby Oversight Committee in their execution of legislatively defined duties. Lincoln County will undertake the following activities in support of this responsibility:

1. Solicit quarterly meeting dates sixty (60) days prior to the anticipated meeting date timeframe.
2. Develop draft quarterly agendas, with input from all members of the Libby Oversight Committee, thirty (30) calendar days prior to the quarterly meeting dates.
3. Publish and announce the final agenda no later than fourteen (14) calendar days in advance of a quarterly meeting.
4. Establish appropriate in-person and remote participation opportunities with at least two (2) locations, one in Lincoln County and one in Helena, Montana.
5. Prepare Annual Reports of the Libby Oversight Committee activities, such reports being suitable for inclusion in Legislative Reports.