



Montana Department of
ENVIRONMENTAL QUALITY

WATER PROTECTION BUREAU

Agency Use

NOI No.:

Date Rec'd

Amount Rec'd

Check No.

Rec'd By

FORM
NOI

**Notice of Intent (NOI)
 Sand and Gravel General Permit
 MTG490000**

The NOI form is to be completed by the owner or operator of a sand and gravel operation that is eligible for coverage under the Montana Department of Environmental Quality's *Sand and Gravel General Permit (SGGP)*. **Please read the attached instructions before completing this form.** You must print or type legibly; forms that are not legible, not complete, or unsigned will be returned. You must maintain a copy of the completed NOI form for your records.

Section A - NOI Status (check one)

- New No prior NOI submitted
- Resubmitted Permit Number M T G 49 _ _ _ _
- Renewal Permit Number: M T G 49 _ _ _ _
- Modification Permit Number: M T G 49 _ _ _ _

Section B - Facility or Activity Information (*See instruction sheet*):

Facility Name _____
 Facility Location _____
 City, State, Zip _____
 Telephone Number _____ County _____
 Township _____ Range _____ Section _____ ; _____ 1/4 _____ 1/4 _____ 1/4
 Latitude _____ Longitude _____
 Is the facility located on Indian Lands? Yes No

Comments: Additional location information

II. Flows, sources of pollution and treatment technologies

A. Attach a line drawing showing the water flow through the facility. Indicate sources of intake water, operations contributing wastewater to the effluent, and treatment units labeled to correspond to the more detailed descriptions in item B. If a water balance cannot be determined, provide a pictorial description of the nature and amount of any sources of water and any collection or treatment measures.

B. For each outfall provide a description of: (1) All operations contributing wastewater to the effluent (washing, pit dewatering, storm water runoff); (2) The average flow contributed by each operation; and (3) The treatment received by the wastewater. Continue on additional sheets if necessary.

1. Outfall No.	2. Operations Contributing Flow		3. Treatment
	a. Operation (list)	b. Average Flow (include units)	

Section E – Effluent Characteristics

Pollutant	Maximum Daily Value (concentration)	Long Term Average	Units	No. of Analyses
Flow				
Total Suspended Solids (TSS)				
Biochemical Oxygen Demand (BOD ₅)				
Total Organic Carbon (TOC)				
Oil and Grease				
pH				

Additional Information:

Section F - CERTIFICATION FOR ALL OWNER/OPERATORS

Applicant Information: This form must be completed, signed, and certified as follows:

- For a corporation, by a principal officer of at least the level of vice president;
- For a partnership or sole proprietorship, by a general partner or the proprietor, respectively; or
- For a municipality, state, federal, or other public facility, by either a principal executive officer or ranking elected official.

All Applicants Must Complete the Following Certification:

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information; including the possibility of fine and imprisonment for knowing violations. [75-5-633, MCA]

A. Name (Type or Print)

B. Title (Type or Print)

C. Phone No.

D. Signature

E. Date Signed

Section G - New Sources

This section must be completed by any proposed new sand and gravel operation seeking coverage under the SGGP.

A. Describe the potential impacts of the proposed activity on unique ecological resources, species of special concern, including vegetation, wildlife, fish or aquatic resources, or habitat. Attach analysis from Montana Natural Heritage Program and any applicable maps or analysis from the Natural Resource Information System (NRIS).

B. Describe the potential impact of the proposed activity on any historical, cultural, or archeological resources. Attach analysis from the Montana State Historic Preservation Office (SHPO).

INSTRUCTIONS FOR

Form NOI – Notice of Intent for Sand and General Permit (MTG490000)

The Sand and Gravel Notice of Intent Form (NOI form) is to be completed by the owner/operator of a sand and gravel operation that is eligible for coverage under the Department's *Sand and Gravel General Permit (SGGP)*. SGGP documents and related forms are available on the MDEQ website at: <http://www.deq.mt.gov> or from DEQ by calling (406) 444-3080.

You must provide all of the information requested in the NOI form to be complete, including submittal of specified fees and completed certification by the appropriate signatory. Please type or print legibly; applications that are not legible or are not complete will be returned. Responses must be self-explanatory and must not refer exclusively to attached maps, plans, or documents. You must maintain a copy of the SGGP and completed NOI Form for your records. Mail the completed NOI Form and fee to:

Montana Department of Environmental Quality
Water Protection Bureau
PO Box 200901
Helena, MT 59620-0901

SPECIFIC ITEM INSTRUCTIONS

Section A – NOI Status

New

Check new if this is the first NOI submission for this facility.

Resubmitted

If the Department returned your NOI to you as deficient or incomplete check Resubmitted. If resubmitted multiple times and you were sent an invoice, include the resubmitted application fee. Include the permit number that the Department assigned.

Renewal

For existing permit authorizations. Upon renewal of the SGGP (renewable on a 5-year basis), any owner/operator that wishes to continue coverage under this general permit must submit a NOI for renewal. Include the permit number.

Modification

If there is a change in the facility or site information, check Modification. Include the permit number.

Each of the options above requires a fee. A complete NOI includes payment of the appropriate fee. Fees are found in the Administrative Rules of Montana (ARM) 17.30.201.

Do not use this form to transfer permit coverage to a new owner or operator. For a permit transfer you must use Form PTN. http://deq.mt.gov/wqinfo/WPBForms/PTN_2-1frm.pdf

Section B – Facility or Activity Information:

Give the facility's official or legal name. Do not use a colloquial name. The facility name means the building, structure (manufacturing, commercial or residential), process, source, or physical site, from which pollutants or wastes are, or will be, collected, generated, stored, treated or discharged (disposal system). The facility may be public or privately owned property. Give the address or location of this facility or activity and the most accurate geographic information; latitude and longitude must be accurate to the nearest 15 seconds. See ARM 17.30.1304, ARM 17.30.1001(13), or 75-5-103(24), MCA. Geographic information may be obtained at <http://nris.state.mt.us>

The site location must describe the physical location. It may be a physical mailing address, a description of how the site may be accessed, or the Township/Range/Section (T/R/S). P.O. boxes are not acceptable. Locational Sources include GPS, a USGS topographic map, and/or "Topofinder" from <http://nris.mt.gov/interactive.html>.

Section C – Applicant (Owner/Operator) Information:

Give the name, as it is legally referred to, of the person, business, public organization, or other entity that owns, operates, controls or supervises the site(s) described in Section B of this NOI form. **The permit will be issued to the entity identified in this section (Section C).** The owner or operator assumes all liability for discharges from the site and compliance with the terms and conditions of the General Permit. If the owner or operator is other than an individual or government entity, it must be registered with the Montana Secretary of State's office.

Complete the applicant contact person information as requested. Give the name, title, work phone number, and email address (optional) of a person who is thoroughly familiar with the operation of the facility or site activity or project and with the facts reported in this form, and who can be contacted by the Department for additional information.

Standard Industrial Classification (SIC) Codes - List the primary and secondary four-digit Standard Industrial Classification (SIC) Code(s) that best describe the business of the owner/operator. Also, provide a brief description in the space provided. At least one SIC code must be provided. See attached table for common SIC codes. A complete list of SIC Codes (and conversions from the newer North American Industry Classification System (NAICS)) can be obtained from the Internet at <http://www.census.gov/epcd/www/naics.html>, in paper form from the document entitled "Standard Industrial Classification Manual", Office Management and Budget, 1987, or at <http://www.osha.gov/pls/imis/sicsearch.html>.

Map – Attach a topographic map of the area extending to at least one mile beyond the property boundaries. The map must be easily legible and include all of the elements described on the NOI form. NOI forms submitted with incomplete or illegible maps will be considered incomplete and returned with instructions to provide an appropriate map.

Section D–

I. Outfall Location(s)

Provide a list of all discharge locations (outfalls) and their latitude, longitude (decimal degrees), and receiving water name. For renewals, use the outfall number(s) specified in the current authorization. For new projects list all outfalls starting with 001 and continuing 002, 003, etc.

II. A. Attach a line drawing showing the flow of water from the intake or source, through the facility, and to the receiving water.

B. For each outfall provide a description of all operations contributing wastewater to the effluent (washing, pit dewatering, storm water runoff); the average flow contributed by each operation; and the treatment received by the wastewater. Continue on additional sheets if necessary.

Section E - Effluent Characteristics

Collect at least one sample, and report the results, for each of the pollutants listed in this section. Approved methods, as specified in 40 CFR 136 must be used for all analyses. Collect grab samples for oil and grease and pH, use composite samples for all others. Grab and composite samples are defined as follows:

Grab sample – An individual sample of at least 100 milliliters collected at a randomly-selected time

over a period not exceeding 15 minutes.

Composite sample – A combination of at least 4 sample aliquots collected over the compositing period.

Unless otherwise specified, the time between the collection of the first sample and the last sample shall not be less than six (6) hours nor more than 24 hours.

Section F - Certification

The NOI form certification must be completed by the applicant (owner/operator) responsible for the authorization as identified in Section C, and as described in ARM 17.30.1323.

Section G – New Sources

This section must be completed if your facility does not yet exist and will be constructed and initiating operation.

A. Contact the Montana Natural Heritage Program (MNHP), <http://mtnhp.org/>, and request a project review for the proposed sand and gravel operation. Attach the MNHP analysis to the NOI.

B. Contact the Montana State Historic Preservation Office (SHPO), <http://mhs.mt.gov/shpo/>, and request a project review for the proposed sand and gravel operation. Attach the SHPO analysis to the NOI.