



REQUIREMENTS FOR SUBMITTING NONCOMPLIANCE REPORTING FORMS

The following directions are to assist the operator in locating the Noncompliance Reporting Form (NCR) and Sanitary Sewer Overflow (SSO) Event Form.

MPDES DISCHARGE PERMIT NONCOMPLIANCE REPORTING

Noncompliance reporting is required when a permittee identifies a condition(s) that is not in compliance with their discharge permit, or when a permittee determines they will not be able to comply with a condition(s) of their permit. Examples of noncompliance include but are not limited to: any noncompliance that may endanger health or the environment, a discharge of pollutants from the construction project site to state waters, failure of installed Best Management Practices (BMPs) and failure to conduct inspections.

SANITARY SEWER OVERFLOW EVENT REPORTING

SSOs are discharges of wastewater (including that combined with rainfall induced infiltration/inflow) from a separate sanitary sewer prior to treatment at the wastewater treatment plant. SSOs typically release untreated sewage into basements or out of manholes and onto city streets, playgrounds, and into streams. SSOs can be attributed to the sanitary sewer collection system being improperly designed, operated and/or maintained. SSOs are a threat to public health and the environment.

TIMELINES TO REPORT NONCOMPLIANCE

The permittee is required to adhere to the following oral and written reporting timelines.

24-Hour Notification

The permittee must provide an oral report to the Compliance, Training and Technical Assistance Section (CTTA) within 24 hours of first identifying the noncompliance. The permittee may contact a Compliance Inspector directly, the CTTA Section Supervisor (406) 444-0917, the Water Protection Bureau (406) 444-5546, or the Water Quality Division at (406) 444-6697. If the noncompliance occurs on a weekend, the permittee may leave a voice mail message at any of the above telephone numbers.

Written Report

A written report must be submitted to the CTTA within five days of the discovery



of noncompliance. The Noncompliance Reporting Form (NCR) or Sanitary Sewer Overflow (SSO) Event Form must be completed and mailed to the address below or uploaded to the FACTS (<https://deq.mt.gov/Public/FACTS>) database within five days of the 24-hour oral report. The form can be found under permitting titled 'Noncompliance Reporting Forms' at: <https://deq.mt.gov/Water/Resources/forms#>

The mailing address for the DEQ is as follows:

Montana Department of Environmental Quality, Water Protection Bureau
c/o (Compliance Inspector)
P.O. Box 200901
Helena, MT 59620-0901

Discharge Permit Noncompliance Reporting

Noncompliance reporting is required when a permittee identifies condition(s) that are not in compliance with or when a permittee determines they will not be able to comply with a condition(s) of their permit. Examples of noncompliance include: any noncompliance that may endanger health or the environment; a discharge of pollutants from the construction project site to state waters; failure of installed Best Management Practices (BMPs); and failure to conduct inspections.

Timelines to Report Noncompliance

Permittees are required to adhere to the following oral and written reporting timelines.

24-Hour Notification

The permittee must provide an oral report to the Compliance Inspector within 24 hours of first identifying the noncompliance. If the event of noncompliance occurs on a weekend, leave a message on the Water Protection Bureau's main number: (406) 444-5546 or the Water Quality Division line at (406) 444-6697.

Written Report

A written report must be submitted to the Compliance Inspector within five days of the discovery of noncompliance. The [Discharge Permit Noncompliance Reporting Form](#) must be completed and mailed to the address below within five days of the 24-hour oral report.

Department of Environmental Quality Water Protection Bureau
c/o (Name of Compliance Inspector)
P.O. Box 200901, Helena, MT 59620-0901

Circulars

Forms

Regulations

Standard Operating Procedures

Drinking Water

- Fluoride Public Notice
- Report Your Drinking Water Data - CMDP
- Consumer Confidence Report (CCR) Certification Form
- Disinfection By-Products Rule
- Lead and Copper
- Groundwater Chlorine Monitoring Forms
- Surface Water Treatment System Report (SWTR)
- Revised Total Coliform Rules
- Chemical Waivers

Permitting

Apply For or Renew Permits Online (FACTS)

- Montana Pollutant Discharge Elimination System (MPDES) General Permit Forms
- Montana Pollutant Discharge Elimination System (MPDES) Individual Permit Forms
- Montana Ground Water Pollution Control System (MGWPCS) Permit Forms
- Emergency Remediation and Temporary Turbidity
- Stormwater Permit Forms
- Noncompliance Reporting Forms

State Revolving Fund

- Drinking Water SRF Form
- Water Pollution Control SRF Form
- Universal Application Form

Subdivisions

- Subdivisions Forms
- Nondegradation Analysis

Engineering Plan Review

- Engineering Plan Review Forms

Operator Certification

- Operator Certification Forms