

**MONTANA DEPARTMENT OF ENVIRONMENTAL QUALITY**  
**Pre-Application Meeting**

Name of proposed development: \_\_\_\_\_

**Location:**

City: \_\_\_\_\_

County: \_\_\_\_\_ Geocode: \_\_\_\_\_

Legal description: \_\_\_\_ 1/4 \_\_\_\_ 1/4 \_\_\_\_\_ of Section \_\_\_\_\_ Township \_\_\_\_\_ Range \_\_\_\_\_

Date Requested: \_\_\_\_\_ Date Scheduled: \_\_\_\_\_

Time Meeting Began: \_\_\_\_\_ Time Meeting Ended: \_\_\_\_\_

**Attendees**

Owner (name/address/email/phone): \_\_\_\_\_

Owner's Consultant (name/address/email/phone): \_\_\_\_\_

Reviewing Agent (DEQ/County): \_\_\_\_\_

**Items Discussed:**

_____ Onsite Water	_____ Storm Drainage
_____ Onsite Wastewater	_____ Legal Documents (Easements, User Agreements)
_____ Public Water or Wastewater	_____ Surveys (COS, Plat, Exemptions)
_____ Forms (application, fees, lot layout)	_____ Review Time-lines/Procedure
_____ Other approvals (Board of Health, DNRC,	_____ Lot History
Platting, Sage Grouse, Discharge Permits,	_____ Physical constraints (groundwater monitoring,
DPHHS, MDT)	floodplain
_____ Nondegradation	

**Attached:** Drawing \_\_\_\_\_ Well Log \_\_\_\_\_ Plat/COS \_\_\_\_\_ Current COSA EQ# \_\_\_\_\_

**Comments:**

EQ # Assigned by DEQ: \_\_\_\_\_

Send to: MTDEQ Subdivisions  
PO Box 200901  
Helena MT 59620-0901

Email to: Leata English 406-444-4224  
LEnglish@mt.gov

**Notice: Attending a pre-application meeting does not, in any way, guarantee the applicant to a water right, nor does the meeting guarantee pre-approval of the resulting application. Application will be reviewed in accordance with the rules in place at the time of receipt.**