

INSTRUCTIONS

Form AR3 – Pesticide General Permit (MTG870000) Annual Report Form for Tier II Facilities

The Pesticide General Permit (PGP) requires that any Tier II owner/operator (those applicants that are greater than a threshold listed in Table 1) submit an annual report that summarizes their pesticide activity in or over waters of the state. **This reporting is not required if the applicant has registered as a Tier I owner/operator who conducts pesticide activity below the threshold.**

Reports must be postmarked by January 28th following the reporting year, and should be sent to:

Department of Environmental Quality
Water Protection Bureau
PO Box 200901
Helena, MT 59620-0901

Section A – Permittee (Owner/Operator) Information

Provide the owner/operator name, which is the same as the applicant owner/operator name provided in Section C of the Notice of Intent (NOI-87). This entity is legally responsible for compliance with the PGP. Also provide the contact person and their contact information as provided in Section C of the NOI. DEQ assigns an authorization number (NOI number) as soon as a new project NOI is submitted and provided it on a letter of acknowledgement. Include this number on the AR3 form.

Section B – Certification

The AR3 form certification must be completed by the owner/operator signatory or duly authorized representative, such as the facility contact.

Section C – Pesticide Discharge Management Plan (PDMP)

All Tier II facilities must maintain an up-to-date PDMP, and review it at least once per year. Provide the most recent date the PDMP was reviewed and the most recent date it was updated.

Section D – Summary of Pesticide Applications

For each applicable pesticide application made during the reporting year, the owner/operator is required to list the pesticide use pattern as provided in Table 1 of the permit, county, pesticide trade name, total acreage treated, and the receiving waters. If no applicable pesticide applications were made during the reporting year, “NA” should be indicated.

Section E – Summary of Pesticide Application Equipment

For each applicable pesticide application made during the reporting year, the owner/operator is required to list the pesticide applicator (company name or individual), as well as the following information on any pesticide application equipment used in such application:

- Equipment description, including type and manufacturer or other identification,
- Date of the most recent inspection and repair and date of the most recent calibration for each of the above equipment, and
- Summary of whether the applicators’ inspection, repair, and calibration for that equipment met specifications provided in the PDMP. Any “no” answers should be addressed in the PDMP for future pesticide applications.

If no applicable pesticide applications were made during the reporting year, “NA” should be indicated.

Section F – Summary of Pesticides Used

Tier II facilities are required to perform visual ambient monitoring in accordance with their PDMP. The owner/operator is required to verify whether or not the pre-application monitoring, post-application monitoring, and assessment of environmental conditions were conducted, and if so whether there were any findings. If no applicable pesticide applications were made during the reporting year, “NA” should be indicated.