

Minutes

Asbestos Advisory Group Meeting

Wednesday September 2, 2015
Room 111 1:30p – 3:30p

The goal of the Asbestos Advisory Group is to advise DEQ on various issues relating to asbestos regulation.

Committee Members in Attendance:

Jim Devlin – Citizen at Large
Joe Radonich- State & Federal Public Works
Bruce Kirby – Contractors & Consultants
Annette Satterly – School Organizations
Harold Blattie- City & County Public Works & Permitting
Peggy Trenk – Trade Associations
Nick Van Tighem - General Construction Contractors (via Lync)
Barb Butler – Waste & Materials Management (via Lync)
Jennene Lyda- Worker Protection (via Lync)
Gayla Benefield – Environmental Advocacy (via Lync)
Brad Evanger – Minor Facilities (via Lync)
David Keller – for Dave Galt – Major Facilities

Committee Members not in Attendance:

Ed Surbrugg – Consulting Engineers & Architects

Others in Attendance:

Jessica Smith – DEQ Remediation Division
John Podolinsky – DEQ Small Business Ombudsman
Rick Thompson – DEQ Solid Waste Management Supervisor
George Mathieus – DEQ Deputy Director
John DeArment – DEQ Permitting and Compliance Division Administrator

AAG Support Staff in Attendance:

Ed Thamke – DEQ WUTM Bureau Chief (Facilitator-Fill-in)
Deb Grimm – DEQ Asbestos Control Program
Emily Ewart – DEQ Rule Writer
Kerri Blanton – DEQ Minutes
Mark Hall – DEQ Hazardous Materials Section
Lisa Peterson – DEQ Public Information Officer
Bob Habeck – DEQ Facilitator (via Lync)

Meeting Called to Order at 1:30 p.m. by Ed Thamke

Welcome & Opening Remarks:

- Facilitator Opening Remarks. Ed Thamke, Bureau Chief. Roundtable introductions of DEQ and committee members. Ed also gave an explanation to the origin of the Asbestos Advisory Group (AAG) and its purpose.
- Welcome from Director's office: George Mathieus, Deputy Director.

General Administrative Business:

- HB 434 created the AAG and reduced the amount of time DEQ has to review a small project permit from 10 days to 5 days.
- Ed and Emily discussed Survey Monkey results and member comments. Eleven out of 13 members provided responses. Ed used the results during discussions involving administrative structure and the Charter. The Survey Monkey results are attached to the minutes as a reference.
- The AAG discussed various elements to its meeting format and process. Summary below:

Action Items:

- It was proposed that a quorum be defined as a majority of participating members. It was moved, seconded, and had unanimous support.
- It was agreed upon that DEQ would provide a facilitator for the meetings instead of electing member officers. It was moved, seconded, and had unanimous support.

Discussion Items:

It was discussed that Parliamentary procedure would be used to administer the meetings.

Monthly meetings will be held in Helena at DEQ until further notice. Survey Monkey results showed the majority of members want meetings to be no longer than 2 hours.

DEQ will set-up a Doodle poll for the next 12 months to establish meetings for once a month and the next one to be no longer than a month from now.

Members may appoint designees to attend meetings in their absence. Proxy voting will be allowed as per an agreed upon form.

Members agreed that they would continue to use Lync for remote participation.

There was discussion as to whether the public meeting rule would apply to ad hoc committee work. Ed would check with chief legal counsel.

- Discussion of ad-hoc work groups to share information on DEQ website. DEQ will propose the best way to accommodate work group activity.
- Ed Thamke summarized the status of the 2015 Asbestos Fee rule. He explained that the effort was many months into the process with stakeholder involvement prior to HB434 being proposed and adopted. DEQ extended the comment period to 11/1/15 in order to provide the AAG with an opportunity to provide comments.
- Emily made changes to the Charter as areas were brought up for discussion. The AAG will finalize the Charter at its next meeting.

Public Comment:

No Public Comment.

Action Items for October's Meeting:

- Review Charter for approval.
- Review proxy voting form for approval.
- Review of recommendation form for approval.
- Discuss DEQ's open meeting requirements.
- Discuss proposed internet work site for ad hoc work groups.
- Discuss the selection of monthly meeting dates.
- Establishing work priorities and ad hoc work groups.

Meeting Adjourned at 4:00 p.m.