Libby Asbestos Superfund Advisory Team Meeting
Draft: December 18, 2017 Minutes
2:00-4:00 PM

Location of Meeting:
Metcalf Building
1520 East 6th Avenue
Helena, MT 59601
Room 111
*Remote access was also available.

I. Call to Order

The Libby Asbestos Superfund Advisory Team meeting was called to order at 2:15 PM on December 18, 2017 at the DEQ Metcalf Building in Helena, Montana.

This was the second meeting in accordance with 2017 SB315 Legislation. Public notice of this meeting was provided via newspaper ads, press release, and the DEQ website.

II. Roll Call

Tom Livers, Department of Environmental Quality Director, conducted a roll call of attendees and confirmed that a quorum of advisory team members was present. The following persons were present or attended by phone:

Advisory Team Members:		
Director of DEQ or designated representative	Tom Livers	Present
Lincoln County Commissioner designated by the Commission	Commissioner Mark Peck	Present
Member of the House of Representatives whose district includes at least a portion of Lincoln County appointed by the speaker of the House	Representative Steve Gunderson	Present via Phone
Citizen of Lincoln County nominated by the Lincoln County Commission and selected by the governor	George Jamison *Confirmed October 2017 by Governor	Present via Phone
Member of the Senate whose district includes at least a portion of Lincoln County appointed by the Senate president	Senator Chas Vincent	Absent

Other Interested Attendees	Affiliation	-
Brent Teske	Mayor, Libby	Present
George Mathieus	DEQ	Present
Jenny Chambers	DEQ	Present
Tom Stoops	DEQ	Present
Noah Pyle	Lincoln County	Present
Max Greenblum	EPA/Legal	Present via Phone
Dania Zinner	EPA	Present via Phone
Karen Ogden	DEQ	Present
Joann Wiggins	DEQ	Present
Jenny O'Mara	DEQ/Weston	Present
Lisa DeWitt	DEQ	Present
Mike Cirian	EPA	Present via Phone
Thad Adkins	DEQ/Legal	Present via Phone
Guests (three)		Present via Phone

1. Confirmation of Advisory Team members present and update on membership
   Recognized and congratulated George Jamison, who was confirmed in October 2017 as the Lincoln County citizen member of the Libby Advisory Team.

2. Review and Approval of September 21, 2017 meeting minutes
   Approval of previous quarter's meeting minutes.
   Motion made by Mark Peck and seconded by Representative Gunderson.
   Approved by Committee.

3. Overview presentation on Libby Asbestos Superfund Site and status of the operable units
   Lisa DeWitt, DEQ, provided an overview of the work that has occurred to date on the Libby Asbestos Superfund Site. This PowerPoint presentation is posted on the Libby Advisory Team website:

   deq.mt.gov/Portals/112/Land/FedSuperFund/Documents/Libby/December%202017%20Technical%20Advisory%20Team%20Presentation.pptx?ver=2017-12-18-162334-877

4. Update on Libby Liaison Position

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Jenny Chambers, DEQ, reviewed the Job Description and Recruitment Strategy for the Libby Liaison position (available at deq.mt.gov/DEQAdmin/dir/libby/SATeam)

- Job description is final and has been classified.
- Pay Range is $51,223 to $64,209 straight salary plus State of Montana benefit package.

Team members discussed locations where the job announcement could be posted in addition to the State of Montana hiring portal (Taleo), with the intent of broadening the search to find the right candidate. Ideas of additional places the job announcement could be posted were:

- Northern Idaho
- Spokane market
- NEMA
- Professional Recruiting Agencies
- EPA Denver
- Libby Job Service
- Indeed
- Monster.com
- Craigslist
- LinkedIn

The Team discussed the possibility of paying travel expenses for the top one or two candidates to see the area and meet the Advisory Team. Jenny Chambers reported that there should be funds available for recruitment-related travel. An action item was set to provide an update on the budget at the next meeting, and to clarify the availability of funds for recruitment-related travel.

The Team set January 2018 as the goal for having the recruitment strategy finalized and the job announcement posted.

a. Scope and supervision of position

Commissioner Peck presented some thoughts on the scope and supervision of the liaison position:

- Do not need just another technician
- Technical expertise and ability to process scientific information
- Effectively establish working relationships with diverse players
- Help bridge and balance divergent interests

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- Communicate when going in different directions, ability to make sure all are on the same page
- Build strong working relationships
- Report to DEQ director or deputy director
    - Director Livers stated that a decision has not yet been made, but agreed that, because of the unique nature of the position, the liaison should report at the director, deputy director, or division administrator level.
- Mindful that the position serves DEQ, Lincoln County, and the community
- Adhere to CERCLA
- Keep everyone talking openly with each other

5. **Public Comment**
   No public comment was received.

6. **Discussion and Next Steps**
   a. Date of next meeting
      A Doodle Poll will be sent out for next meeting, to be held in Libby and scheduled for mid-February or March. This meeting will be held at 6 p.m.

   b. Summary of action items
      - Update on annual budget and confirm availability of funds for recruitment
      - Lincoln County Institutional Control Committee is moving ahead and update at next meeting would be timely.
          - Community concerns about long-term funding for material left behind
          - Policy statement being rolled out by Lincoln County Commission committee.
          - City County Board of Health fundamental principles have been identified and no cost to property owners for asbestos cleanup
          - Should be a final document in January 2018
      - Possible topics for next meeting
          - Update on Recruitment
          - Budget overview
          - Redevelopment meeting on reorganizing Port Authority, OU5
          - Institutional Control Committee update

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